

## CARDIFF CAPITAL REGION CITY DEAL REGIONAL CABINET MEETING

### MINUTES

#### REGIONAL CABINET ANNUAL GENERAL MEETING: 30 JUNE 2017

#### Regional Cabinet Members Present:

Cllr Nigel Daniels	-	Blaenau Gwent Council
Stephen Gillingham, Chief Exec	-	Blaenau Gwent Council
Cllr Huw David, Leader	-	Bridgend Council
Mark Shephard	-	Bridgend Council
Cllr Sean Morgan	-	Caerphilly Council
Chris Burns, Chief Exec	-	Caerphilly Council
Cllr Huw Thomas	-	Cardiff Council
Paul Orders, Chief Exec	-	Cardiff Council
Cllr Kevin O'Neill, Leader	-	Merthyr Council
Gareth Chapman, Chief Exec	-	Merthyr Council
Cllr Peter Fox, Leader	-	Monmouthshire Council
Paul Matthews, Chief Exec	-	Monmouthshire Council
Cllr Debbie Wilcox, Leader	-	Newport Council
Will Godfrey, Chief Exec	-	Newport Council
Cllr Andrew Morgan, Leader	-	Rhondda Cynon Taf Council
Christopher Lee	-	Rhondda Cynon Taf Council
Cllr Anthony Hunt, Leader	-	Torfaen Council
Alison Ward, Chief Exec	-	Torfaen Council
Cllr John Thomas, Leader	-	Vale of Glamorgan
Rob Thomas, Chief Exec	-	Vale of Glamorgan

#### Officers:

Liz Weale	-	Accountable Body
Hrjinder Singh	-	Accountable Body
Ian Allwood	-	Accountable Body
Alistair Milburn	-	Effective Communications
Sheila Davies, Director	-	City Deal PMO
Sian Lewis	-	City Deal PMO
Matthew Swindell	-	City Deal PMO

#### Apologies:

Cllr David Poole, Leader	-	Caerphilly Council
Darren Mephram, Chief Exec	-	Bridgend Council
Chris Bradshaw, Chief Exec	-	Rhondda Cynon Taf Council
Christine Salter	-	Accountable Body

## 1. Welcome and Apologies for Absence

Alison Ward was invited to take the Chair for the formal part of the AGM appointment process in the absence of Darren Mephram (Lead CEO). Apologies were noted and recorded. The Cabinet asked that their condolences be passed on to Chris Bradshaw.

## 2. Declarations of Interest

There were no declarations of interest made on items on the meeting agenda.

## 3. To elect a Chairperson / Vice Chairperson(s) for the forthcoming year.

Nominations were requested for a Chair for the coming year from Members. Councillor Andrew Morgan was nominated, seconded and elected as Chair for the coming year.

Cllr Morgan then took the Chair and asked for nominations for two Vice-Chairs. Nominations for Councillors Peter Fox and Huw Thomas were received, seconded and both were elected as Vice-Chairs for the coming year.

## 4. 2016/17 Out-Turn Report & Annual Financial Return (Minute No.7)

Cabinet considered a report on behalf of the Accountable Body:-

1. To provide Cardiff Capital Region Joint Cabinet (Joint Cabinet) with details of the final out-turn position against its 2016/17 part-year budget covering the period 1<sup>st</sup> March – 31<sup>st</sup> March 2017.
2. To present to Joint Cabinet the draft unaudited Annual Smaller Bodies Return (Annual Return) for the year ended 31st March 2017, for consideration and approval, in-line with the statutory deadline of 30th June 2017.
3. Subject to Joint Cabinet approving the Annual Return, the document will be submitted to the Auditor General for Wales, to enable the Wales Audit Office (WAO) to undertake its external audit of the return.

**RESOLVED:** that Cardiff Capital Region Joint Cabinet:

- a) Noted the final out-turn position for the financial year ended 31<sup>st</sup> March 2017 and the level of surplus available to support the Joint Cabinet's 2017/18 budget;
- b) Considered and approved the unaudited Smaller Bodies Annual Return for the year ended 31st March 2017, attached as Appendix A, and;
- c) Authorised the Chairman to sign the Annual Return on behalf of the Joint Cabinet and authorise the Accountable body to submit the Annual Return to the Wales Audit Office.

**5. To receive and approve the minutes of the Regional Cabinet at its meetings on:-**

- a) 17 March 2017
- b) 02 May 2017

Cllr Morgan asked colleagues if they had any amendments to make to the draft minutes from the previous two meetings that had been circulated. Sheila Davies made Members aware of amendments to two of the sentences within Minute No.5 of the 02<sup>nd</sup> May 2017 minutes as two sentences required slight alterations. The amendments were subsequently agreed and both sets of minutes were then confirmed as correct records of the two meetings.

**6. Date of Next Meeting**

Cllr Morgan asked colleagues if they wished to continue meeting on a Friday, or move to an alternate day. Monday mornings had also been suggested. Both days were noted to have an impact on different Members for different reasons, but it was agreed that draft dates would be circulated for Members to agree at the next formal meeting. Subsequently, a calendar of meetings for the next 6 to 12 months would be made available on the website in order to inform the public and partners of the schedule of public meetings.

**7. Any Other Business**

- i) Cllr David referred to the Valleys Task Force report which was about to be published, and discussion took place concerning engagement and consultation with the group from this body in terms of regional partnership working. It was suggested that Maureen Howell be invited to a future informal meeting to provide an update to Members on the work of the Task Force.
- ii) It was suggested that more formal links be made with colleagues undertaking the Swansea City Deal as a means of addressing more nationally significant projects across South Wales, using examples of collaboration amongst English cities doing similar work. This may include meeting with Welsh and UK Government colleagues.
- iii) It was noted that Will Godfrey had an initial meeting set up with Welsh Government regarding business rates next week. Members asked Will to speak to them specifically about growth and business rate retention issues and feedback at a later informal meeting, as well as contact the lead Officer in Swansea as a comparison.

Cllr Morgan thanked colleagues for attending and the meeting was concluded.