

THE FEDERATION OF BURIAL AND CREMATION AUTHORITIES

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Secretary & Executive Officer: Brendan J. Day

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Ref: Visits/2018/Gwent



Will Godfrey
Chief Executive
Newport City Council
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Dear Mr Godfrey

Visits to Crematoria

The National Executive Committee has a long-standing policy of visiting crematoria operated by Federation members. It is not possible to visit every crematorium as regularly as we would wish, and Gwent Crematorium has either not recently been included in the annual programme, or only visited some years ago.

A visiting team consisting of the President, Councillor Ted Latham, and 2 Federation Technical Officer's, would like to take the opportunity to visit Gwent Crematorium at 10.00 am on Wednesday the 4th July 2018.

The visit provides the opportunity at a strategic level for members of the Federation's Executive Committee to consult and exchange views with representatives of a member authority. This close association is of paramount importance in assessing the direction of national policies and the maintenance of high standards of operation. In addition, at a technical level the team are able to provide advice on any practical issues that may arise.

A written report will be sent to you in the format of a "Critical Friend Audit" after information gleaned by the team has been fully considered.

Since the President of the Federation will lead the party, it would be appreciated if an Executive Member or another Member with responsibility for the crematorium could be present at least during part of the visit.

Yours sincerely

Brendan J Day
Secretary & Executive Officer