

Report

Governance and Audit Committee

Part 1

Date: 23 November 2023

Subject Draft Work Programme

Purpose To report the details of this Committee's work programme.

Author Governance Officer

Ward General

Summary The purpose of a forward work programme is to help ensure Committee Members achieve organisation and focus on the undertaking of enquiries through the Governance and Audit Committee function. This report presents the current work programme to the Committee for information and details the items due to be considered at the Committee's next two meetings.

Proposal **The Committee is asked to endorse the proposed schedule for future meetings, confirm the list of people it would like to invite for each item, and indicate whether any additional information or research is required.**

Action by Governance and Audit Committee

Timetable Immediate

Background

The purpose of a forward work programme is to help ensure Councillors achieve organisation and focus on the undertaking of enquiries through the Governance & Audit Committee function.

Attached at Appendix 1 is the forward work programme for this Committee. Below are the items scheduled to be presented at the Committee's meetings until June 2024.

Committee Members are asked to endorse this schedule, confirm the list of people they would like to invite for each item, and indicate whether any additional information or research is required.

| 23 November 2023 (Extra Committee) |
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| Statement of Accounts 2022/2023 |
| Verbal Update from the Strategic Director of Social Services re the Unsound opinion for Children Services Safeguarding Childrens Money |
| Verbal Update from the Strategic Director of Social Services re the internal Audit of Adoption Allowances |

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| resulting in a Third Consecutive Unsatisfactory Opinion |
| Corporate Risk Register Quarter 2 |
| Risk Management Policy |
| Audit of Financial Statements Report 2022/23 |
| Governance and Audit Committee Annual Report |

Comments of Chief Financial Officer

There will be financial consequences for some of the reviews undertaken. These will be commented upon as the reports are presented. The preparing and monitoring of the work programme is done by existing staff for which budget provision is available.

Comments of Monitoring Officer

There are no legal implications arising from this report.

Comments of Head of People, Policy and Transformation

The sustainable development principle of the Wellbeing of Future Generations Act will need to be addressed in individual reports, along with any human resources implications.

Background Papers

None.

Appendix 1

Forward Work Plan; agenda set out in a table for each meeting.

(Audit Committee to meet every other month unless circumstances dictate otherwise)

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| 25 January 2024 |
| Internal Audit Plan – Progress (Quarter 3) |
| Corporate Risk Register Quarter 2 |
| Audit Wales and Regulatory Bodies 6-month update |
| Capital and Treasury Management Strategy 2024/25 |
| Internal Audit Unsatisfactory Audit Opinions (6 monthly report) |
| Audit Wales Annual Report on Grants Works 2020-21 and 2021-22 Draft |
| Lessons Learned 2022/23 |

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| 28 March 2024 |
| Corporate Risk Register (Quarter 3) |
| WAO Annual Report on Grants Works 2022-23 |
| Annual Governance Statement (draft statement) |
| Member Development Self Evaluation Exercise |
| SO24/Waiving of Contract SOs: Quarterly report reviewing Cabinet/CM urgent decisions or waiving |

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| Contract SOs (Quarter 3) |
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| 30 May 2024 |
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| Appointment of Chairperson |
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| Treasury Management Year End Report 2023/2024 |
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| Corporate Risk Register Quarter 4 |
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| SO24/Waiving of Contract SOs: Quarterly report reviewing Cabinet/CM urgent decisions or waiving Contract SOs (Quarter 4, January to March) |
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| Audit Wales Annual Report on Grants Works 2023-2024 Draft |
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| Internal Audit Annual Report 2022-2023 |
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| Internal Audit Annual Plan 2024-2025 |
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| Audit Wales Annual Audit Summary 2023 |
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| Audit Wales Annual Audit Plan 2024 |
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Appendix 2

Forward Work Plan; agenda set out in alternative format.