

# Actions Monitoring

## Performance Scrutiny Committee – Place and Corporate

22<sup>nd</sup> July 2024

	Agenda Item	Recommendation	Responsibility	Response
1	Service Area Plan End of Year Reports 2023-24  Housing and Communities	The Committee asked that regular updates are provided regarding the status, challenges, and milestones of Welsh Government schemes. This will maintain transparency and allow for timely feedback or intervention if needed.	David Walton	
2	Service Area Plan End of Year Reports 2023-24  Housing and Communities	The Committee requested to receive updates on the City of Sanctuary Strategy.	David Walton	

29<sup>th</sup> July 2024

	Agenda Item	Recommendation	Responsibility	Response
1	Service Area Plan End of Year Reports 2023-24  Law and Standards	The Committee requested the exploration of the possibility of providing handheld devices or systems for Members working in the community, similar to those used for staff lone workers, and investigate additional safety measures like GPS tracking, emergency alert systems, or safety apps. The Committee also requested for	Mike Wallbank	

		comprehensive updates on the application of these safety policies and systems to ensure members have the necessary support for community engagement.		
2	Service Area Plan End of Year Reports 2023-24  Law and Standards	The Committee asked if the WLGA guidance on Members working with the public and engaging in community activities can be shared to Members.	Mike Wallbank	

**25<sup>th</sup> November 2024**

	<b>Agenda Item</b>	<b>Recommendation</b>	<b>Responsibility</b>	<b>Response</b>
1	Service Area Plan Mid-Year Reports 2024-25  Finance	The Committee requested the breakdown of the starter and leaver data, along with additional information to better understand the trends and reasons behind employee turnover.	Meirion Rushworth	
2	Service Area Plan Mid-Year Reports 2024-25  Finance	The Committee requested to add a Recruitment and Retention update to the Committee's Forward Work Programme for next year.	Scrutiny Adviser	Scrutiny Adviser to discuss with Heads of Service early next year on agenda items
3	Service Area Plan Mid-Year Reports 2024-25	The Committee requested to develop a communication strategy for the Mayor, including the potential use	Tracy McKim	

	People Policy and Transformation	of additional social media platforms.		
4	Service Area Plan Mid-Year Reports 2024-25 People Policy and Transformation	The Committee requested for improvement of the search engine optimisation for the Newport Council website to ensure key services such as Planning and Licensing are easily searchable. The Committee also requested for updates on the SEO and Assets Register to be included in the End of Year Report.	Tracy McKim	
5	Service Area Plan Mid-Year Reports 2024-25 Law and Standards	The Committee requested for a breakdown of the £305,000 overspend.	Mike Wallbank	